

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Jessica Broemmeling
CLARKSTON, CITY OF
820 5TH STREET
CLARKSTON, WA 99403



FEMA

EMW-2019-FG-01017

Dear Jessica Broemmeling,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$161,904.76 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$8,095.24 for a total approved budget of \$170,000.00. Please see the FY 2019 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2019 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bridget Bean".

Bridget Bean
Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2019 Assistance to Firefighters Grant

Recipient: CLARKSTON, CITY OF

DUNS number: 834550381

Award number: EMW-2019-FG-01017

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY2019 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$170,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$161,904.76
Non-federal	\$8,095.24
Total	\$170,000.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2019 AFG NOFO.

Approved request details:

Equipment

Portable Radios (must be P-25 Compliant, limited to number of AFG approved seated positions)

DESCRIPTION

P25 compliant two-way portable radio with remote microphone and speaker, Bluetooth capabilities, single band operation, 9600 Baud Trunking, integrated GPS, and designed for extreme conditions.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	34	\$5,000.00	\$170,000.00	Equipment

CHANGE FROM APPLICATION

Cost 1 **Price** from **\$6,107.96** to **\$5,000.00**

JUSTIFICATION

This reduction is because the cost you requested for portable radios exceeds the average price range calculated from market research and prior awards for the same item.

Agreement Articles

Program: Fiscal Year 2019 Assistance to Firefighters Grant

Recipient: CLARKSTON, CITY OF

DUNS number: 834550381

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article 2**DHS Specific Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. 6. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

- Article 3 Acknowledgement of Federal Funding from DHS**
Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
- Article 4 Activities Conducted Abroad**
Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
- Article 5 Age Discrimination Act of 1975**
Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
- Article 6 Americans with Disabilities Act of 1990**
Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
- Article 7 Best Practices for Collection and Use of Personally Identifiable Information (PII)**
Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
- Article 8 Civil Rights Act of 1964 – Title VI**
Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9 Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10 Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11 Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12 Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13 Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article 15 Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 16 False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

Article 17 Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article 18 Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article 19 Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 20 Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. § 2225.)

Article 21 Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 22 Lobbying Prohibitions

Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article 23 National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 24 Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 25 Non-supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article 26 Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article 27 Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

Article 28 Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 29 Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 30 Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 31 Reporting Subawards and Executive Compensation

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 33 Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 34 Trafficking Victims Protection Act of 2000 (TVPA)

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 35 Universal Identifier and System of Award Management (SAM)

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article 36 USA Patriot Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. §§ 175-175c.

Article 37 Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article 38 Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 39 Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

Article 40 Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 41 Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

Article 42 Environmental Planning and Historic Preservation

DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
Bridget Bean, Assistant Administrator Grant Programs Directorate 07/24/2020	

Obligating document

1. Agreement No. EMW-2019-FG-01017	2. Amendment No. N/A	3. Recipient No. 916001238	4. Type of Action AWARD	5. Control No. WX02929N2020T		
6. Recipient Name and Address CLARKSTON, CITY OF 820 5TH ST CLARKSTON, WA 99403		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Jessica Broemmeling		9a. Phone No. 5097581683	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 07/24/2020	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 07/31/2020 to 07/30/2021 Budget Period 07/31/2020 to 07/30/2021		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2020-F9-GB01 - P431-xxxx-4101-D	\$0.00	\$161,904.76	\$161,904.76	\$8,095.24
Totals			\$0.00	\$161,904.76	\$161,904.76	\$8,095.24
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

CLARKSTON CITY COUNCIL MINUTES

February 10, 2020

ROLL CALL: Skate Pierce, Pat Holman, Steven Ebert, Belinda Larsen, Melyssa Andrews, Russ Evans, and John Murray.

STAFF: Chief Hastings, Chief Baskett, PWD Poole, Clerk Austin.

AGENDA CHANGES: Executive Session for five minutes on evaluating a complaint on an elected official.

APPROVAL OF MINUTES: Minutes of the January 27, 2020 Regular Meeting were approved as distributed.

Announcement of Police Department New Hire (Public Safety) Chief Hastings introduced Patrick Stilson. Officer Stilson transferred from Garfield County Sheriff's Office.

Announcement of Police Officer of the Year (Public Safety) Chief Hastings introduced Anthony Bennett, officer of the year for 2019.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Lawrence advised there was a good attendance at Thursday's open house for the Bridge/2nd/Diagonal intersection options. She reminded everyone about the importance of the 2020 Census. The Mayor spoke on how the Census affects children. She advised that critical funding for schools, head start, classroom technology, and food assistance is determined by the Census. Historically, children under five years old are undercounted which affects health insurance, child care, hospital and early childhood development programs. She advised that more information could be found on the Census website www.2020Census.gov. This is the first year that the Census can be completed online. However, forms will still be sent to homes as well as reminders to participate.

C. From Staff or Employees: None

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee reviewed and approved the bills for payment. Total expenditures for the February 10, 2020 period of \$496,420.36. MOTION BY ANDREWS/HOLMAN to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported on the February 3rd meeting. Chief Hastings announced the Officer of the Year, Anthony Bennett. Chief Hastings and Asotin County Sheriff John Hildebrand attended Lewiston's Police Department awards ceremony to receive a plaque for help the LPD received from our agencies during the shooting event this past summer. We have a new hire for the CPD that will start on Tuesday, February 4, Pat Stilson. While the City is working on rebuilding the website, the Police Department is working on re-branding the department with a new mission, vision and values statement, a 5-year strategic plan and also updated arm patches. CPD is also recruiting for a new evidence technician. Chief Baskett reported that the SCBAs and new monitors have all been tested, everyone has been trained, and all are in use. The department had to also acquire new smart phones to update the technology to use the new equipment. The Fire Department also has a new hire, Firefighter Paramedic Blake

Perks who begins service on February 18th. The Department is looking to apply for the AFG grant to request new radios. Interviews for the new Fire Chief have been progressing well. Hope to have a decision by February 7th. The Chief also reported on House Bill 2462. The Bill was pulled off the floor but may be back at a later date. A sign dedication ceremony was held at the corner of 6th and Chestnut to honor resident Charles "Chuck" Mingus who lost his life to a drunk driver. Mayor Lawrence, Chief Hastings, City Councilor Russ Evans, Public Works Director Kevin Poole, family, friends and many others were on hand to honor Mr. Mingus.

Public Works: Councilmember Pierce reported on the February 4th meeting. The committee discussed the open house held this last Thursday to go over the 2nd/Bridge/Diagonal intersection design. Once the results are received, they will be forwarded to Keller and the City can negotiate the scope and design. The 8th/Elm/Diagonal project needs to have a preferred design forwarded to Keller. Council needs to determine how we want to proceed with this intersection. The committee feels that we should be consistent and have an open house for this project as well. The earliest potential dates would be the week of February 17th. The Committee reviewed the RFP received on the City-owned billboard. There's some ambiguity about the rates and the role the City would have. The committee would like Council to review this. There are a few options that will be presented. As of now, the committee recommends removal of the billboard.

The Committee received an update on the HVAC contract review. All work done on City Hall would have to be paid prevailing wage. It's potentially an expensive contract. We'll see what the bids come out to before making any further decisions. Director Poole is working to finish the Road Safety Plan, so we are eligible to apply for Federal highway safety dollars. The Committee had a discussion regarding City owned dumpsters. City Ordinance dictates that we are able to charge \$25/month rental for dumpsters. That's higher than the market rate. The language could be changed for Budget Year 2021. The cost and program are still being discussed. The City needs to advertise for RFPs for the WWTP Master Plan update. The City needs to adopt a purchasing policy. We were operating under Washington State guidelines, but those changed during the 2019 legislative session. Until we have a policy in place, we are going to advertise for proposals for all consulting projects. CEDA and Habitat for Humanity met with the city to discuss our previous CDBG program, and the possibility of applying for a new CDBG grant. It would cost \$5000 for CEDA to file the grant application. Habitat for Humanity will administer the grant for the City. The City will help consult and inspect the work. The grant would fund a low income, owner occupied, home improvement program.

Outside Organizations: None

UNFINISHED BUSINESS:

A. Discussion on Preference for Bridge/2nd/Diagonal Design (Public Works) PWD
Poole introduced Scott Linja from Keller Associates who presented Council with the alternatives for the Bridge/2nd/Diagonal. Linja gave the history of the project and outlined the stakeholder and community input. Councilmember Larsen commented that the roundabout seemed cost effective and what makes sense for the future. Councilmember Andrews advised that she prefers the roundabout as a long-term solution. She advised that if the power goes out, the intersection keeps working, and seems to be a safer alternative. Councilmember Pierce confirmed that the curbing and barriers in the roundabout will be mountable by large vehicles. Linja confirmed that the aprons will have rolled curbs, and the median and dividers will allow for large truck traffic. Councilmember Evans commented that the roundabout provides long-term traffic control for 20

plus years. Councilmember Holman agreed with the long-term advantages. PWD Poole advised that the intersection currently is rated with a level of service of "B", if nothing is done by 2040 the level of service would be "D". He advised that the roundabout would provide a level of service of "A", and in 2040 would still be a level of service "B". This indicates that the roundabout option would provide up to a 40 or 60-year service. He advised that the alternatives cost about the same, but the City would not have to redo the intersection again for a long period if a roundabout was selected. Pierce asked if the State had a stance since they are the owners of highway system. PWD Poole advised that the State liked the idea of the signals going away and would be reviewing the design and construction. Councilmember Ebert commented that after traveling through the intersection this past weekend, he would certainly be in favor of the roundabout. Pierce asked if left turns would still be allowed from Riverview. PWD Poole advised that it has not been determined yet. Evans confirmed that the business owners had been consulted. Linja advised that they had received the input from the businesses and also community evaluations. Murray asked about concerns with traffic if the drawbridge is raised. Linja advised that it is hard to plan for every event that may occur. The Council consensus was to proceed with the roundabout.

B. Discussion on Preference for Elm/8th/Diagonal Design (Public Works) Poole explained the alternatives and advised Council that an open house will be held the week of February 17 to get input from the public. A decision will be made after that meeting.

C. Discussion on Billboard RFP (Public Works) PWD Poole advised that only one RFP was received from Lamar Advertising. He advised that Lamar did not offer anything for rent of the billboard, they only offered the City a six-foot by four-foot digital reader board. Although the billboard cannot be electronic, the reader board is allowed. The reader board would be for community approved events and have to be maintained by the City. It would only be single sided, facing east. Public Works committee wanted Council direction on what to do but recommends removing the billboard. Pierce asked if the Chamber of Commerce or some other entity could be in control of the reader board to take the pressure off the City to post updates, otherwise he would not be in favor of the reader board. Evans agreed. Murray commented that the reader board was being offered in lieu of rent, when the idea was to get the rent from the billboard, and there is no way to monetize the reader board. Councilmember expanded on Pierce's comment that maybe Hell's Canyon Visitor Bureau and Valley Vision help with the posting of events. Atty Richardson advised that the reason it was allowed would be that the City was the controlling entity, and it WSDOT may not allow the reader board if other entities were in control. Chief Baskett advised that he oversaw installing three reader boards while with the previous fire dept. He said they received a lot of complaints about the timeliness of the messages. Larsen asked what would happen if Council decided not to go with a new billboard. PWD Poole advised that it would be removed and would not be replaced. Council gave the consensus to remove the billboard.

CONSENT AGENDA: None

NEW BUSINESS:

A. Authorization to apply for Assistance to Firefighter Grant (Public Safety). Chief Baskett advised the AFG Grant for radios for \$325,000 with a 5% match. MOTION BY ANDREWS/LARSEN to authorize Fire Chief to apply for grant. Motion Carried

COUNCIL COMMENTS: Councilmember Larsen advised that since February 17 is a holiday, there will be no Public Safety Committee meeting. She advised that she would not be here for the last Council meeting of February. She thanked Chief Baskett for his time working with the Fire Department.

PRESS QUESTIONS: None

EXECUTIVE SESSION: The Mayor announced an executive session beginning at 7:55pm to discuss a complaint against an elected official. The session is expected to last five minutes. No decision will be made. The Council returned to regular session at 8:00pm.

ADJOURNMENT:

Meeting adjourned at 8:00PM.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 2/10/20	Ck # 69968-70057	\$190,972.95
Payroll 2/5/20	Ck # 69938-69965	\$305,257.41

Fiscal Year (FY) 2019 Assistance to Firefighters Grants

Grant ID: EMW-2019-FG-01017

Period of performance: 07/31/2020 to 07/30/2022

Federal resources awarded: **\$161,904.76**

Status	Approved
Date of status	11/06/2020
Technical assistance comments	Approved
Payment number	1
Request date	11/05/2020
Payment amount	\$161,904.76
Payment request narrative	Additional cost incurred will be covered by non federal resources of \$8,095.24.

Request documentation

Filename	Date uploaded	Uploaded by	Label	Description	Action
EMW-2019-FG-01017 Radio Grant.pdf	11/05/2020	mcourtney@clarkston-wa.com	Payment request documentation	No description given.	



Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE

Transaction Number 16126492	Transaction Date 30-OCT-2020	Transaction Total 167,190.67 USD
P.O. Number 91620FD	P.O. Date 18-SEP-20	Customer Account No 1012004628
Payment Terms NET 30 DAYS FROM INVOICE DATE		Payment Due Date 29-NOV-2020

Visit our website at www.motorolasolutions.com

Bill To Address

CLARKSTON FIRE DEPT
820 5TH ST
CLARKSTON WA 99403
United States

Ship To Address

CLARKSTON FIRE DEPT
820 5TH ST
CLARKSTON WA 99403
United States

IMPORTANT INFORMATION

Ultimate Destination
CLARKSTON FIRE DEPT
820 5TH ST
CLARKSTON WA 99403
United States

For questions concerning this Invoice please contact
Motorola at: 1-888-567-7347
SLT8WB@motorolasolutions.com

Carrier - FED

Sales Order(s): 0955710050175

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	HKVN4289A	APX CPS DOWNLOAD - CURRENT VERSION SERIAL NUMBERS 47168372	1	299.00	299.00
2	PMKN4012B	PORTABLE PROGRAMMING CABLE	1	67.76	67.76
3	PMNN4504	BATT IMPRES 2 LIION UL2054 DIV2 R I	4	140.89	563.56
4	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68	16	123.37	1,973.92
5	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DI	1	1,003.75	1,003.75
6	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A,	5	120.45	602.25
7	H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE SERIAL NUMBERS 756CWV0846 through 756CWV0883	38	1,689.08	64,185.04
7d	Q58	ADD: 3Y ESSENTIAL SERVICE	38	115.00	4,370.00
7e	QA02006	ENH: APX6000XE RUGGED RADIO	38	584.00	22,192.00
7f	QA01427	ALT: IMPACT GREEN HOUSING	38	18.25	693.50
7g	Q806	ADD: ASTRO DIGITAL CAI OPERATION	38	515.00	19,570.00
7h	H35	ADD: CONVENTIONAL OPERATION	38	500.00	19,000.00

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number 16126492	Customer Account No 1012004628	Payment Due Date 29-NOV-2020	Transaction Total 167,190.67 USD	Amount Paid
---------------------------------------	------------------------------------------	----------------------------------------	---------------------------------------------------	--------------------

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

CLARKSTON FIRE DEPT
820 5TH ST
CLARKSTON WA 99403
United States

Wire Transfer Details

CHICAGO
Routing Transit Number: 026009593
SWIFT: BOFAUS3N
Bank Account No: 3756319819

Send Payments To:

MOTOROLA SOLUTIONS
Motorola Solutions, Inc.
13104 Collections Center Drive
Chicago IL 60693
United States

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED



Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

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Visit our website at www.motorolasolutions.com

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
8	H91TGD9PW6 N	APX 8000 ALL BAND PORTABLE MODEL 2. SERIAL NUMBERS 581CWT1190 through 581CWT1191	2	4,367.59	8,735.18
8a	H35	ADD: CONVENTIONAL OPERATION	2	584.00	1,168.00
8b	QA01427	ALT:APX 8000 HOUSING GREEN	2	18.25	36.50
8c	QA05509	DEL: DELETE UHF BAND	2	-584.00	-1,168.00
8d	Q806	ADD: ASTRO DIGITAL CAI OPERATION	2	375.95	751.90
8e	Q58	ADD: 3Y ESSENTIAL SERVICE	2	115.00	230.00
8g	QA02006	ENH: APX8000XE RUGGED RADIO	2	584.00	1,168.00
9	PMMN4106D	AUDIO ACCESSORY-REMOTE SPEAKER MICR	21	449.68	9,443.28
10	PMLN7901A	UNIVERSAL HOLDER FOR STD MODELS	2	32.00	64.00
				USD Subtotal	154,949.64
				USD Total Tax	12,241.03
				USD Total	167,190.67



* *

Ph: 206-622-2875
TF: 800-426-6633
Fax: 253-236-2997
nwsales@lncurtis.com
DUNS#: 00-922-4163

CURTIS

TOOLS FOR HEROES

Northwest Division
6507 South 208th Street
Kent, WA. 98032
www.LNCURTIS.com
Invoice No. INV454103

Invoice

SOLD TO:

Clarkston City Fire Department
820 5th Street
Clarkston WA 99403-2634

SHIP TO:

Clarkston City Fire Department
820 5TH St
Clarkston WA 99403-2634

REMIT PAYMENT TO:

L.N. Curtis and sons
Dept. 34921
P.O. Box 39000
San Francisco, CA 94139

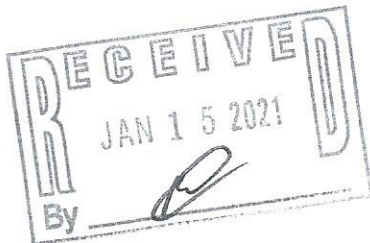
INVOICE NO.	SALES ORDER NO.	INVOICE DATE
INV454103	604630	01/07/2021

DATE DUE	SALES DATE	TOTAL
02/06/2021	12/01/2020	\$1,280.06

CUST ORDER/PO NO.	ORDERING PARTY	CUSTOMER NO.	SALESPERSON	FOB	TRACKING NUMBERS
Danny Tietz	Danny Tietz	C33284	Adam Sitton	SP	1Z8403740390557908 1Z8403740392905297 1Z8403740394515517

LN	QTY	UNT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	15	EA	5611RC-1 BOS LEA	Black Plain Finish Leather Firefighter's Radio Holder with Silver Snap for A Motorola APX 6000/APX 8000, APX 6000 XE/ APX 8000 XE * Fits Radio Model 2.5	\$33.00	\$495.00
2	15	EA	54251 BOS LEA	Leather Anti-Sway Strap, Silver Clips	\$8.75	\$131.25
3	15	EA	6543-1-XL-B-S BOS LEA	X-Long Firefighter's Black Plain Leather Radio Strap, Silver Hardware	\$35.25	\$528.75

TERMS NET 30
Service charge 1.5% per month added after 30 days



Subtotal	\$1,155.00
Tax Total	\$97.01
Transportation	\$28.05
Total	\$1,280.06
Total Payments	\$0.00
Total Due	\$1,280.06



Day Wireless Systems
417 E Broadway Ave Suite 101
Moses Lake WA 98837
United States

Invoice #INV656322

Customer ID: 11123349

Date 12/4/2020
Terms COD ACCT
Due Date: 12/4/2020
PO #: Training
Lead Shop: 1807-Moses Lake
Shop Phone: (509) 765-8807
Project Name:

Bill To

Clarkston Fire Department
820 5th street
Clarkston WA 99043
United States

Ship To

Clarkston Fire Department
820 5th street
Clarkston WA 99043
United States

Project	Item	Inventory Detail	Qty	Rate	Amount
	1801 TECH		1	\$1,505.00	\$1,505.00
	Training the programmer				
	Prep Course, Train up to 5 personnel, travel time				

PLEASE REMIT TO:
Day Management Corp.
Day Wireless Systems
PO Box 22169
Milwaukie OR 97269-2169
United States

Subtotal	\$1,505.00
Shipping Cost	\$0.00
Tax Total (%)	\$123.41
Total	\$1,628.41
Amount Due	\$1,628.41

* \$25 NSF Charge - 20% Restocking Fee - 1.5% Late Fee *

* PAPERLESS BILLING is Available! *

* Send an email to: paperlessbilling@daywireless.com *