

From: [Leider, Mary \(SAO\)](#)
To: [Eric Hood](#)
Bcc: [Rose, Al \(SAO\)](#)
Subject: RE: PRR re City of Tieton
Date: Wednesday, October 11, 2023 9:42:00 AM
Attachments: [image001.png](#)

Dear Mr. Hood,

We have mentioned this to you before, but here is how to make a public records request to our office. This is directly from our website:

- There are three ways to file a public records request with SAO. To better help us find what you are looking for, please give as detailed a description as you can of the record you are looking for.
- Submit an online public records request form.

PUBLIC RECORDS REQUEST FORM

- Email your request to PublicRecords@sao.wa.gov.
- Mail your request to SAO:
 - Attn: Public Records Officer
State Auditor's Office
PO Box 40031
Olympia, WA 98504-0031

The reason we do not use leiderm@sao.wa.gov is that is an employee email. If you use the appropriate request methods, then we can ensure that all request get processed in a timely manner. Your request will be entered and processed, but please use any of the other methods when making any requests in the future.

Sincerely,



Mary Leider, CPRO

Public Records Officer, [Office of the Washington State Auditor](#)
(564) 999-0919 | www.sao.wa.gov

From: Eric Hood <ericfence@yahoo.com>
Sent: Sunday, October 8, 2023 10:30 AM
To: Leider, Mary (SAO) <leiderm@sao.wa.gov>
Subject: PRR re City of Tieton

External Email

Please produce all records you received from or sent to the City of Tieton regarding audit Report No. 1025685, including any invoices, vouchers, or other records of payment.

Please produce any records as expeditiously as possible, even if you produce them in installments.

***Thanks
Eric Hood***