



**Office of the Washington State Auditor  
Pat McCarthy**

November 1, 2019

Mayor Dewane Ashbrooks  
City of Tieton

Dear Mayor Ashbrooks:

We are pleased to notify you regarding the commencement of our audit of the City of Tieton for fiscal years 2016, 2017, and 2018. The State Auditor's Office is committed to maintaining positive relationships and open communication with the state agencies and local governments we audit. As a member of the governing body, we believe you should be fully informed about our audit work. With that in mind, we invite you to attend an entrance conference we have scheduled with your staff at 1:30 p.m. on Monday, November 4, 2019, at the City.

At the conference, we will discuss the forthcoming audit and find out if there are any areas of particular concern to management or the governing body that you would like us to include in the scope of our audit. We will also discuss the timing and cost of the audit.

After we finish our audit work, we will contact you again to invite you to attend our exit conference where we will share the results of the audit. This is another opportunity for you to hear directly from us what we found and to ask any questions you may have about the audit process or results.

Please note that if a quorum of council members attend either of these conferences, the City will be responsible for ensuring requirements of the Open Public Meetings Act are met.

We take very seriously our responsibility of serving citizens by promoting accountability, fiscal integrity and openness in state and local government. We believe it is critical to citizens and the mission of the City that we work together as partners in accountability to prevent problems and constructively resolve issues.

We look forward to meeting with management and the governing body at the entrance conference and hope to see you there. If you have any questions, feel free to contact us at (509) 454-7848 or by email at [Ann.Strand@sao.wa.gov](mailto:Ann.Strand@sao.wa.gov).

Sincerely,

Ann Strand  
Audit Manager



**Office of the Washington State Auditor  
Pat McCarthy**

November 1, 2019

Ms. Sharon Sedgwick, Council Member  
City of Tieton

Dear Ms. Sedgwick:

We are pleased to notify you regarding the commencement of our audit of the City of Tieton for fiscal years 2016, 2017, and 2018. The State Auditor's Office is committed to maintaining positive relationships and open communication with the state agencies and local governments we audit. As a member of the governing body, we believe you should be fully informed about our audit work. With that in mind, we invite you to attend an entrance conference we have scheduled with your staff at 1:30 p.m. on Monday, November 4, 2019, at the City.

At the conference, we will discuss the forthcoming audit and find out if there are any areas of particular concern to management or the governing body that you would like us to include in the scope of our audit. We will also discuss the timing and cost of the audit.

After we finish our audit work, we will contact you again to invite you to attend our exit conference where we will share the results of the audit. This is another opportunity for you to hear directly from us what we found and to ask any questions you may have about the audit process or results.

Please note that if a quorum of council members attend either of these conferences, the City will be responsible for ensuring requirements of the Open Public Meetings Act are met.

We take very seriously our responsibility of serving citizens by promoting accountability, fiscal integrity and openness in state and local government. We believe it is critical to citizens and the mission of the City that we work together as partners in accountability to prevent problems and constructively resolve issues.

We look forward to meeting with management and the governing body at the entrance conference and hope to see you there. If you have any questions, feel free to contact us at (509) 454-7848 or by email at [Ann.Strand@sao.wa.gov](mailto:Ann.Strand@sao.wa.gov).

Sincerely,

Ann Strand  
Audit Manager



**Office of the Washington State Auditor  
Pat McCarthy**

November 1, 2019

Ms. Amy Oberrender, Council Member  
City of Tieton

Dear Ms. Oberrender:

We are pleased to notify you regarding the commencement of our audit of the City of Tieton for fiscal years 2016, 2017, and 2018. The State Auditor's Office is committed to maintaining positive relationships and open communication with the state agencies and local governments we audit. As a member of the governing body, we believe you should be fully informed about our audit work. With that in mind, we invite you to attend an entrance conference we have scheduled with your staff at 1:30 p.m. on Monday, November 4, 2019, at the City.

At the conference, we will discuss the forthcoming audit and find out if there are any areas of particular concern to management or the governing body that you would like us to include in the scope of our audit. We will also discuss the timing and cost of the audit.

After we finish our audit work, we will contact you again to invite you to attend our exit conference where we will share the results of the audit. This is another opportunity for you to hear directly from us what we found and to ask any questions you may have about the audit process or results.

Please note that if a quorum of council members attend either of these conferences, the City will be responsible for ensuring requirements of the Open Public Meetings Act are met.

We take very seriously our responsibility of serving citizens by promoting accountability, fiscal integrity and openness in state and local government. We believe it is critical to citizens and the mission of the City that we work together as partners in accountability to prevent problems and constructively resolve issues.

We look forward to meeting with management and the governing body at the entrance conference and hope to see you there. If you have any questions, feel free to contact us at (509) 454-7848 or by email at [Ann.Strand@sao.wa.gov](mailto:Ann.Strand@sao.wa.gov).

Sincerely,

Ann Strand  
Audit Manager



**Office of the Washington State Auditor  
Pat McCarthy**

November 1, 2019

Ms. Jackie Williams, Council Member  
City of Tieton

Dear Ms. Williams:

We are pleased to notify you regarding the commencement of our audit of the City of Tieton for fiscal years 2016, 2017, and 2018. The State Auditor's Office is committed to maintaining positive relationships and open communication with the state agencies and local governments we audit. As a member of the governing body, we believe you should be fully informed about our audit work. With that in mind, we invite you to attend an entrance conference we have scheduled with your staff at 1:30 p.m. on Monday, November 4, 2019, at the City.

At the conference, we will discuss the forthcoming audit and find out if there are any areas of particular concern to management or the governing body that you would like us to include in the scope of our audit. We will also discuss the timing and cost of the audit.

After we finish our audit work, we will contact you again to invite you to attend our exit conference where we will share the results of the audit. This is another opportunity for you to hear directly from us what we found and to ask any questions you may have about the audit process or results.

Please note that if a quorum of council members attend either of these conferences, the City will be responsible for ensuring requirements of the Open Public Meetings Act are met.

We take very seriously our responsibility of serving citizens by promoting accountability, fiscal integrity and openness in state and local government. We believe it is critical to citizens and the mission of the City that we work together as partners in accountability to prevent problems and constructively resolve issues.

We look forward to meeting with management and the governing body at the entrance conference and hope to see you there. If you have any questions, feel free to contact us at (509) 454-7848 or by email at [Ann.Strand@sao.wa.gov](mailto:Ann.Strand@sao.wa.gov).

Sincerely,

Ann Strand  
Audit Manager