



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

GOVERNOR'S OFFICE

ACCOUNT NUMBER [REDACTED] 5308

STATEMENT DATE 05-25-21

TOTAL ACTIVITY \$ 3,104.72



000014276 01 SP 0.560 106481345514332 P

EXECUTIVE OPERATIONS
GOVERNOR'S OFFICE
PO BOX 40002
OLYMPIA WA 98504-0002

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
04-27	04-26	TST* BREWERY CITY PIZZA - 360-754-7800 WA PUR ID: Myrl3UBTE00 TAX: 0.00	24137461117600171777953	5812	195.44
04-28	04-27	NEWS TRIBUNE CIRCULATI 800-289-8711 WA PUR ID: 509947476S TAX: 0.00	24001751118083755274208	5968	102.70
04-28	04-26	SOUND CIRCULATION 888-838-3000 WA PUR ID: 100792 TAX: 0.00	24692161117100861101674	2741	10.32
04-28	04-27	COSTCO WHSE #0740 LACEY WA PUR ID: 00003637 TAX: 17.51	24943001118898000036370	5300	203.73
04-30	04-30	DOORDASH*FRESHII WWW.DOORDASH. CA PUR ID: opsnt6zcxv TAX: 0.00	24011341120000023774128	5812	318.67
05-03	05-02	SATELLITE PHONE STORE 619-600-1111 CA PUR ID: PO 122609715953 TAX: 11.60	24040481122726097159534	4812	290.05
05-03	05-01	THE FARMERS MARKET OLYMPIA WA PUR ID: 1 TAX: 0.00	24332391122000010300056	5499	80.00
05-03	05-01	GAN*NEWSPAPERSUBSCRIPT 888-426-0491 IN PUR ID: GCI42183195 TAX: 0.00	24692161121100905365651	5968	9.99
05-04	05-03	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-4870-1462-31 TAX: 0.00	24492151123713305839769	5999	250.00
05-04	05-03	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-2770-5964-31 TAX: 0.00	24492151123743304364865	5999	250.00
05-04	05-04	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-6680-9295-31 TAX: 0.00	24492151124715316337955	5999	250.00
05-04	05-04	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-7880-3754-31 TAX: 0.00	24492151124715319004594	5999	100.00

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER [REDACTED] 5308		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	05-25-21	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$3,664.93
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$560.21
		AMOUNT DUE \$ 0.00 DO NOT REMIT	TOTAL ACTIVITY	\$3,104.72



Account Name:	EXECUTIVE OPERATIONS
Company Name:	GOVERNOR'S OFFICE
Account Number:	5308
Statement Date:	05-25-21

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
05-04	05-04	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-5970-3019-31 TAX: 0.00	24492151124743307368227	5999	250.00
05-04	05-04	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-2090-9431-31 TAX: 0.00	24492151124743320876115	5999	25.00
05-04	05-03	NYTIMES*NYTIMES 800-698-4637 NY PUR ID: 19478c871170b7374deda5 TAX: 0.00	24692161123100631731075	5968	17.00
05-04	05-02	THE HOME DEPOT #4742 LACEY WA PUR ID: WICKER TAX: 0.00	24943011123010198099010	5200	57.90
05-05	05-04	THE OLYMPIAN-CIRCULATI 800-905-0296 WA PUR ID: 510157388S TAX: 0.00	24001751125083724941599	5968	102.70
05-05	05-04	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-6241-0442-31 TAX: 0.00	24492151124743361327556	5999	50.00
05-05	05-04	LGCDORDASH GIFTCARD 310-566-1424 NY PUR ID: 0261-0341-3506-31 TAX: 0.00	24492151124743361821046	5999	25.00
05-06	05-05	AMZN MKTP US*2L07E80N1 AMZN.COM/BILL WA PUR ID: 112-3855086-52530 TAX: 8.94	24692161125100927920885	5942	104.34
05-10	05-07	DROPBOX*M7QVJFJRWCCL DROPBOX.COM CA PUR ID: ADAWJZ97 TAX: 0.00	24692161128100020814727	4816	131.15
05-10	05-07	WALLA WALLA UNION BULL 509-525-3300 WA PUR ID: 5486886S TAX: 0.00	24941681127083343766971	5994	14.74
05-11	05-10	LEWISTON TRIBUNE LEWISTON ID PUR ID: 348266 TAX: 0.00	24137471131000013132429	5192	26.00
05-11	05-10	CORPORATE TRANSLATE 360-4330432 WA PUR ID: 42661811006 TAX: 0.00	24744551131530000012469	7399	41.04
05-13	05-12	D J*WALL-ST-JOURNAL 800-568-7625 MA PUR ID: U1,yUrI,7t TAX: 0.00	24692161132100100937566	5968	38.99
05-17	05-14	AMZN MKTP US AMZN.COM/BILL WA PUR ID: 112-9958904-76210 TAX: 12.46	74692161134100549599889	5942	144.55 CR
05-17	05-14	AMZN MKTP US AMZN.COM/BILL WA PUR ID: 112-7637783-22826 TAX: 19.34	74692161134100550478619	5942	224.70 CR
05-20	05-19	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA PUR ID: 112-0112144-34626 TAX: 13.41	74431061139083000386660	5942	156.24 CR
05-20	05-19	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA PUR ID: 112-0112144-34626 TAX: 2.98	74431061139083002405757	5942	34.72 CR
05-20	05-19	TST* MECONI S SUBS - OLYM OLYMPIA WA PUR ID: TAX: 0.00	24137461139100252783826	5812	326.26
05-24	05-21	NEWS TRIBUNE DIGITAL SUB 800-289-8711 WA PUR ID: 16112021052118131 TAX: 0.00	24001751142083317119560	5968	12.99
05-24	05-22	AMZN MKTP US*2R1569F02 AMZN.COM/BILL WA PUR ID: 113-3355950-60050 TAX: 7.52	24692161142100473779320	5942	87.50
05-24	05-22	LEE NEWSPAPERS E PAY 844-3042843 IA PUR ID: AN0E3DD3EE81 TAX: 0.00	24717051143641431027479	5994	5.00
05-24	05-21	EO MEDIA CIRC 541-5644530 OR PUR ID: 0173016903 TAX: 0.00	24744001143900015897505	5968	4.00
05-24	05-21	COSTCO WHSE #0740 LACEY WA PUR ID: 00003657 TAX: 24.44	24943001142898000036578	5300	284.42

US BANK PCARD - 05.25.21

Transaction Date	Posting Date	Transaction Amount	Merchant Name	Purchase ID	Line Item
4/26/21	4/27/21	\$195.44	TST* BREWERY CITY PIZZA -	Myrl3UBTE00	#1
4/27/21	4/28/21	\$102.70	NEWS TRIBUNE CIRCULATI	509947476S	#2
4/26/21	4/28/21	\$10.32	SOUND CIRCULATION	100792	#3
4/27/21	4/28/21	\$203.73	COSTCO WHSE #0740	00003637	#4
4/30/21	4/30/21	\$318.67	DOORDASH*FRESHII	opsnt6zcxv	#5
5/2/21	5/3/21	\$290.05	SATELLITE PHONE STORE	PO 122609715953	#6
5/1/21	5/3/21	\$80.00	THE FARMERS MARKET	1	#7
5/1/21	5/3/21	\$9.99	GAN*NEWSPAPERSUBSCRIPT	GCI42183195	#8
5/3/21	5/4/21	\$250.00	LGCDOORDASH GIFTCARD	0261-4870-1462-31	#9
5/3/21	5/4/21	\$250.00	LGCDOORDASH GIFTCARD	0261-2770-5964-31	#10
5/4/21	5/4/21	\$250.00	LGCDOORDASH GIFTCARD	0261-6680-9295-31	#11
5/4/21	5/4/21	\$100.00	LGCDOORDASH GIFTCARD	0261-7880-3754-31	#12
5/4/21	5/4/21	\$250.00	LGCDOORDASH GIFTCARD	0261-5970-3019-31	#13
5/4/21	5/4/21	\$25.00	LGCDOORDASH GIFTCARD	0261-2090-9431-31	#14
5/3/21	5/4/21	\$17.00	NYTIMES*NYTIMES	19478c871170b7374deda5	#15
5/2/21	5/4/21	\$57.90	THE HOME DEPOT #4742	WICKER	#16
5/4/21	5/5/21	\$102.70	THE OLYMPIAN-CIRCULATI	510157388S	#17
5/4/21	5/5/21	\$50.00	LGCDOORDASH GIFTCARD	0261-6241-0442-31	#18
5/4/21	5/5/21	\$25.00	LGCDOORDASH GIFTCARD	0261-0341-3506-31	#19
5/5/21	5/6/21	\$104.34	AMZN MKTP US*2L07E80N1	112-3855086-5253010	#20
5/7/21	5/10/21	\$131.15	DROPBOX*M7QVJFJRWCCL	ADAWJZ97	#21
5/7/21	5/10/21	\$14.74	WALLA WALLA UNION BULL	5486886S	#22
5/10/21	5/11/21	\$26.00	LEWISTON TRIBUNE	348266	#23
5/10/21	5/11/21	\$41.04	CORPORATE TRANSLATE	42661811006	#24
5/12/21	5/13/21	\$38.99	D J*WALL-ST-JOURNAL	U1,yUrl,7t	#25
5/14/21	5/17/21	(\$144.55)	AMZN MKTP US	112-9958904-7621006	#26
5/14/21	5/17/21	(\$224.70)	AMZN MKTP US	112-7637783-2282629	#27
5/19/21	5/20/21	(\$156.24)	AMAZON.COM AMZN.COM/BILL	112-0112144-3462655	#28
5/19/21	5/20/21	(\$34.72)	AMAZON.COM AMZN.COM/BILL	112-0112144-3462655	#29
5/19/21	5/20/21	\$326.26	TST* MECONI S SUBS - OLYM		#30
5/21/21	5/24/21	\$12.99	NEWS TRIBUNE DIGITAL SUB	16112021052118131	#31
5/22/21	5/24/21	\$87.50	AMZN MKTP US*2R1569F02	113-3355950-6005027	#32
5/22/21	5/24/21	\$5.00	LEE NEWSPAPERS E PAY	AN0E3DD3EE81	#33
5/21/21	5/24/21	\$4.00	EO MEDIA CIRC	0173016903	#34
5/21/21	5/24/21	\$284.42	COSTCO WHSE #0740	00003657	#35
		\$3,104.72			

JAY INSLEE
Governor




STATE OF WASHINGTON
OFFICE OF THE GOVERNOR

P.O. Box 40002 • Olympia, Washington 98504-0002 • (360) 902-4111 • www.governor.wa.gov

February 9, 2021

TO: Jamie Langford-Herbig
Chief Financial Officer

FROM: Kelly A. Wicker 
Deputy Chief of Staff

SUBJECT: Meeting and Refreshment Expenses

I am requesting blanket approval for meeting and refreshment expenses for the Governor's staff from January 1, 2021 through June 30, 2021. Staff are occasionally required to work during meals, during COVID-related workloads. The Governor's Office provides meals during those times. Purchases are made through the Governor's Purchase VISA.

Thank you.

Tran, Phuong (OFM)

Subject: US Bank Purchase Card - May 25, 2021

From: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>
Sent: Tuesday, June 8, 2021 8:08 AM
To: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>
Subject: RE: US Bank Purchase Card - May 25, 2021

Here's our staff list. Those who DID NOT receive a gift card:

Jim Baumgart
Kelly Wicker
Kym Ryan
Ayanna Pope
Heather Harper
Geoff Potter
Drew Shirk
Caitlyn Jekel
Nick Streuli
Schuyler Hoss
Sydney Forrester
Tara Lee

From: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>
Sent: Monday, June 7, 2021 3:09 PM
To: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>
Cc: Vasquez, Arnold (GOV) <Arnold.Vasquez@gov.wa.gov>
Subject: RE: US Bank Purchase Card - May 25, 2021

I don't have an internet print for Door Dash. I'll get Kelly's signature and send back to you.

From: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>
Sent: Monday, June 7, 2021 3:07 PM
To: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>; Vasquez, Arnold (GOV) <Arnold.Vasquez@gov.wa.gov>
Subject: RE: US Bank Purchase Card - May 25, 2021

Hi Kym/Arnold,

Do we have an internet print for the Door Dash charges any chance?

Also, may I have Kelly's approval on the attached statement as well.

Thank you,

Phuong

From: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>
Sent: Monday, June 7, 2021 1:53 PM
To: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>; Vasquez, Arnold (GOV) <Arnold.Vasquez@gov.wa.gov>
Subject: RE: US Bank Purchase Card - May 25, 2021

All door dash charges were to provide lunch to each employee during the public service recognition luncheon. Each staff member, who participated in the recognition luncheon, received an electronic gift card.

From: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>
Sent: Monday, June 7, 2021 12:13 PM
To: Vasquez, Arnold (GOV) <Arnold.Vasquez@gov.wa.gov>
Cc: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>
Subject: RE: US Bank Purchase Card - May 25, 2021
Importance: High

Hi Arnold,
Have you heard back from anyone regarding to the highlighted in yellow?

Phuong Tran
Office of Financial Management
Financial Analyst

From: Vasquez, Arnold (GOV) <Arnold.Vasquez@gov.wa.gov>
Sent: Tuesday, June 1, 2021 12:36 PM
To: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>
Cc: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>
Subject: RE: US Bank Purchase Card - May 25, 2021

Good afternoon Phuong!

Attached to this email are all of the invoices I currently have. Highlighted in yellow on the charges summary are the charges for which I currently do not have an invoice for. I have reached out to comms for the charges from DropBox. Have a great one!

Respectfully,
Arnold Vasquez-Ruelas (He/Him)
Executive Receptionist | Office of Governor Jay Inslee
Desk: 360.902.0607 | Cell: 360.480.5333
www.governor.wa.gov | Arnold.Vasquez@gov.wa.gov

From: Tran, Phuong (OFM) <Phuong.Tran@ofm.wa.gov>
Sent: Wednesday, May 26, 2021 2:40 PM
To: Vasquez, Arnold (GOV) <Arnold.Vasquez@gov.wa.gov>
Cc: Ryan, Kym (GOV) <Kym.Ryan@GOV.WA.GOV>
Subject: US Bank Purchase Card - May 25, 2021

Hi Arnold,
Attached is May statement. Please email me the receipts when you have a chance.
Thank you,

Phuong Tran
Office of Financial Management
Financial Analyst