From: Rexin, Megan (SAO)
To: Richter, Sharon (DOHi); Cathy_Abel@co.columbia.wa.us
Cc: O"Leary, Deborah (SAO)
Subject: RE: Final Payroll Question
Date: Tuesday, August 14, 2018 4:26:46 PM
Attachments: T Baxter Hours.xlsx

Hello,
After reviewing the Employee Master File printouts and the Timesheets, I am left with the following variances:
RE: Tiffany – Overpaid by 12 net hours via Timesheets (see attachment for my calculation).
RE: Barbara – Hours from Timesheets match hours on Employee Master File, however, only part of the $6,480.97 variance is covered by OT and Holiday pay ($3,743.89). I do not see where the remaining $2,737.08 variance is coming from.
Let me know if you have any questions. I will come down tomorrow morning and we can talk about these variances in more detail.
Thank you!

Megan Rexin
Assistant State Auditor
Washington State Auditor's Office
Megan.Rexin@sao.wa.gov
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From: Sharon Richter <Sharon_Richter@co.columbia.wa.us>
Sent: Tuesday, August 14, 2018 2:26 PM
To: Rexin, Megan (SAO) <rexinm@sao.wa.gov>
Subject: RE: Final Payroll Question
Sure. You can come and look at the scanned timesheets or look through the paper ones.
Where are you? I tried to take the reports to you but can never seem to find you.
Eian also had overtime.

From: Rexin, Megan (SAO) [mailto:rexinm@sao.wa.gov]
Sent: Tuesday, August 14, 2018 2:20 PM
To: Sharon Richter
Cc: O'Leary, Deborah (SAO)
Subject: RE: Final Payroll Question
Hi Sharon,
RE: Tiffany – Can I see the support for her overtime and holiday pay?
RE: Dave – I performed my recalculation taking his switch from hourly to salaried into account (see other email).
RE: Eian – I performed my recalculation taking his step increase in March into account (see other email).
RE: Barbara – Can I see the support for her overtime and holiday pay?

Megan Rexin
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From: Sharon Richter <Sharon_Richter@co.columbia.wa.us>
Sent: Tuesday, August 14, 2018 2:15 PM

To: Rexin, Megan (SAO) <rexinm@sao.wa.gov>
Subject: RE: Final Payroll Question

Megan,

The variances are:

Tiffany – Overtime and holiday pay

Dave - He was hourly in February $2987.92 and then salary for the next 10 months

Eian – Salary for Jan and Feb was $3909.75, then step increase for rest of the year

Barbara – Overtime and holiday pay

I have copies of their master file listing if you would like to look at it.

Sharon

From: Rexin, Megan (SAO) [mailto:rexinm@sao.wa.gov]
Sent: Tuesday, August 14, 2018 1:55 PM
To: Cathy Abel
Cc: Sharon Richter; O'Leary, Deborah (SAO)
Subject: Final Payroll Question
Importance: High

Hi Cathy,

There were a few employees (see below) that I was able to recalculate pay for, but resulted in some variances I wanted to follow up on. If you have any information on why these variances have occurred between the gross payroll amount and my recalculation (vacation or sick leave payouts, reimbursements, etc), please let me know no later than tomorrow (August 15) morning at 9:00 AM so I can wrap up this section.

Employee Name	2017 Gross Earnings per Accounting System	2017 Earnings per SAO Recalculation	Accounting System Gross to SAO Variance
BAXTER, TIFFANY J	$ 40,206.34	$ 33,382.00	$ 6,824.34
FINNEY, DAVID M.	$ 41,062.12	$ 44,858.17	$ (3,796.05)
RAY, EIAN S	$ 51,202.98	$ 48,872.00	$ 2,330.98
PHINNEY, BARBARA	$ 42,387.97	$ 35,907.00	$ 6,480.97

Let me know if you have any questions. Thank you!

Megan Rexin
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