




TASK ORDER WASHINGTON STATE AUDITOR'S OFFICE (SAO)		Task Order #	Contract #
		24	K646-C-2011
		Type of Services	Date Issued
		Subject Matter Expertise	2/14/23
Title: Security Assessment Services		Contractor: Emagined Security	
<p>This Task Order is issued under the provisions of an SAO agreement. The services authorized are within the scope of services set forth in the Purpose of the contract. All rights and obligations of the parties shall be subject to and governed by the terms of the contract, including any subsequent modifications, which are hereby incorporated by reference.</p>			
<p>Purpose The purpose of this Task Order is to obtain subject matter expertise to plan and scope security testing for state and local governments resulting in a rules of engagement for testing.</p>			
<p>Statement of Work</p> <p>TASK 1: Preliminary project planning, rules of engagement development, and estimate of the hours needed to complete testing and reporting for external penetration testing.</p> <p>Objective: To define planning scope and timing for penetration testing at each state agency and local government</p> <p>Deliverables: Kick-off meetings with SAO and each of the state agencies or local entities, scope, testing approach recommendations for scope, and approved rules of engagement for each agency or entity. Tasks may include but are not limited to:</p> <ol style="list-style-type: none"> 1. SAO engagement kick-off, planning, and ongoing coordination <ol style="list-style-type: none"> a. Kick-off meeting with SAO to clarify goals, objectives, known scope and constraints, refine dates, contact information, and coordination needs b. Perform ongoing coordination efforts to the completion of this task order (i.e., rules of engagement are complete.) 2. Scoping meeting with each of the state agencies and entities, with SAO attending all meetings <ol style="list-style-type: none"> a. Meet with each of the state agencies or entities to determine the scope of the external and internal penetration testing b. After meeting with each of the agencies or entities, perform initial analysis, as authorized, to scope engagements c. Additional planning meetings with the state agencies or entity to make scope and testing approach changes, as needed until the rules of engagement are finalized, i.e., signed by all parties including SAO, the agency or entity for whom the engagement is to be performed with, Office of Cyber Security (for state agencies), and Emagined Security d. Coordinate with The Office of Cyber Security to review testing approach and protocols 3. Engagement planning, Rules of Engagement <ol style="list-style-type: none"> a. Develop testing plan based on approved scope and incorporate all agreed upon plans from the scoping meetings into the rules of engagement plan b. Review final rules of engagement, provide input and sign off c. Provide estimate of cost to perform approved testing and reporting <p>Deliverables are subject to review and approval by SAO prior to payment. Approval and payment of deliverables will indicate acceptance of complete deliverables.</p>			
Start Date	Feb 13, 2023 (or upon execution of this agreement)	End Date	12/31/2023

Budget				
<i>Description / Task</i>		<i>Est. Hours Per Audit</i>	<i>Unit Cost</i>	<i>Total</i>
	SAO engagement kick-off, planning, and ongoing coordination	80	\$160	\$12,800
	Scoping meetings with each state agency or local entity	40	\$160	\$6,400
	Develop rules of engagement for each agency or local entity's penetration testing	40	\$160	\$6,400
SAO shall pay an amount up to but not to exceed \$25,600 per approved agency or entity selected unless a change order is authorized.				\$25,600
Estimate Ten (10) Agencies & Entities				\$256,000

State Auditor's Approval  2/14/23 Peg Bodin, Assistant Director IT Audit (Signature) SAO Authorized Representative (Date)		Contractor's Office Approval  Digitally signed by David Sockol Date: 2023.02.14 14:57:11 -08'00' David Sockol, CEO (Signature) Emagined Authorized Representative (Date)	
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