



City of Clarkston

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CORRECTIVE ACTION PLAN FOR FINDINGS REPORTED UNDER UNIFORM GUIDANCE

City of Clarkston
January 1, 2020 through December 31, 2020

This schedule presents the corrective action the City is planning to take for findings included in this report in accordance with Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Finding ref number: 2020-001	Finding caption: The City had inadequate internal controls for ensuring compliance with federal procurement, suspension and debarment, and cash management requirements
Name, address, and telephone of City contact person: Steve Austin, Clerk Treasurer 829 5 th Street Clarkston, WA 99403 (509) 758-5541	
Corrective action the auditee plans to take in response to the finding: <i>The City is in the process of modifying the policy regarding federal procurement, suspension and debarment, and cash management to ensure compliance with usage of federal funds.</i> <i>The City plans to update the procurement policy and standards of conduct policy to ensure that federal standards are being maintained.</i> <i>The City will strengthen internal controls to ensure that procurement of goods and services will comply with federal regulations and the City's procurement policy.</i> <i>The City will ensure that suspension and debarment documentation will be retained for purchases of \$25,000 or more to any contractor paid all or in part with federal funds.</i> <i>The City will establish written cash management policy to minimize time between receiving and disbursing federal funds and to ensure compliance with the policy.</i>	
Anticipated date to complete the corrective action: Completed before the City's FY 2023.	