



Washington State Auditor's Office

INTERAGENCY DATA SHARING AND CONFIDENTIALITY AGREEMENT BETWEEN CITY OF VANCOUVER AND THE WASHINGTON STATE AUDITOR'S OFFICE

This agreement is entered into between City of Vancouver and the State Auditor's Office (SAO) to ensure compliance with legal requirements and Executive Directives in the handling of information considered confidential.

It is agreed the SAO's authority is broad and includes both explicit and implicit power to review records, including confidential records, during the course of an audit or investigation.

It is further agreed that SAO is required to maintain the confidentiality of protected information, and SAO represents that it has adequate policies and procedures in place to ensure compliance with such requirements, including restrictions and re-disclosure.

To observe the intent of Executive Order 00-03, RCW 42.56, OCIO Policy 141.10, and other relevant state and federal laws that address the confidentiality of protected information in records, the SAO and the City of Vancouver agree to the following:

City of Vancouver agrees:

1. To cooperate during SAO audits and release the records necessary to the performance of an audit or investigation.
2. To inform SAO of the confidential nature of any requested documents.

SAO agrees:

1. To avoid, where possible, including information considered confidential in their work papers.
2. In cases where inclusion of confidential information is unavoidable, the SAO will follow its policy on data security and access, consistent with applicable federal and state requirements.
3. To maintain the confidentiality of information in accordance with the law.

Patrick Gilbride
IT Director
City of Vancouver

1/9/18
Date

Tina Watkins
Date

Assistant Director of Local Audit
State Auditor's Office