From: Lewellen, Carrie
To: Hall, Katie (SAO)
Subject: RE: SAO - LT Debt Control Understanding Update
Date: Tuesday, June 7, 2022 9:40:07 AM
Attachments: image002.png
image003.png

External Email

Sure, I am available until 11:00 if you want to send me an invite.

Carrie Lewellen I Treasurer
Work schedule:
Office Tuesday
Telework Monday, Wednesday, Thursday, & Friday

CITY OF VANCOUVER, WASHINGTON
Financial & Management Services
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From: Hall, Katie (SAO) <katie.hall@sao.wa.gov>
Sent: Tuesday, June 7, 2022 9:25 AM
To: Lewellen, Carrie <Carrie.Lewellen@cityofvancouver.us>
Subject: SAO - LT Debt Control Understanding Update

> You don't often get email from katie.hall@sao.wa.gov. Learn why this is important

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Good morning Carrie,

I'm starting to work on updating some of our control understandings for the upcoming financial audit. Do you have time this morning for a short Teams meeting for me to make sure our controls for Long Term Debt are up to date? If not, this afternoon or tomorrow would also work for me. Just let me know what works for you.

I have attached our understanding from last year. It's pretty long so I thought it might be easier for you to be able to read it ahead of time and let me know if there were any significant changes when we meet. Or, if you read it and nothing has changed, we could skip the meeting and save us some time. Please let me know what would work best for you.

If you have any questions or if I can clarify anything, please let me know.

Thanks,

Katie Hall
Assistant State Auditor
Office of the Washington State Auditor
(360) 726-4800 | www.sao.wa.gov