From: Jenny George - PTBA
To: "Brian Shinn"; Mervin Schneider; Russ Evans
Cc: DiazJimenez, Angeles (SAO); Brillantes, Heide (SAO)
Subject: Entrance Conference
Date: Thursday, August 19, 2021 3:02:08 PM
Attachments: image001.png

External Email

Hello,
See below the request to attend the Auditor's entrance conference next Wednesday, August 25 at 9:00 a.m. Please let me know if you are able to attend and I will send out a meeting invitation.
Jenny

From: DiazJimenez, Angeles (SAO) <angeles.diazjimenez@sao.wa.gov>
Sent: Thursday, August 19, 2021 2:53 PM
To: Jenny George - PTBA <jgeorge@asotincoptba.com>
Cc: Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Subject: Entrance Conference

Hi Jenny, could you please forward the following entrance conference invitation to the Board of Directors and CC on the email? Thank you.

Dear Board of Directors and General Manager,

We are pleased to notify you regarding the beginning of our audit of Asotin County Public Transportation Benefit Area for fiscal years 2018, 2019 and 2020. The State Auditor's Office is committed to maintaining positive relationships and open communication with the governments we audit. As a member of the governing body, we believe you should be fully informed about our audit work. Therefore, we are inviting you to attend an entrance conference we have scheduled with your staff at 9:00 AM on August 25, 2021 via Teams meeting. See call-in information below:

Call-in Information
Phone: (253) 372-2181
Conference ID: 941 395 678#

At the conference, we will discuss the audit and ask if you or the Transit Authority's staff have any areas of concern that you would like us to include in the scope of our audit. We will also discuss the timing and cost of the audit.

After we finish our audit work, we plan to contact you again to invite you to attend an exit conference, in which we will share the results of the audit. This is an opportunity for you to hear directly from us about what we found and to ask any questions you may have about the audit process or results.

Please note that if a quorum of board members attend either of these conferences, the Transit Authority will be responsible for ensuring requirements of the Open Public Meetings Act are met.

We take very seriously our responsibility of serving citizens by promoting accountability, fiscal integrity and openness in state and local government. We believe it is critical to citizens and the mission of the Transit Authority that we work together as partners in accountability to prevent or constructively resolve issues.

We look forward to meeting with management and the governing body at the entrance conference

and hope to see you there. If you have any questions or matters that you would like to discuss with us, feel free to contact me by email at angeles.diazjimenez@sao.wa.gov.

Sincerely,

Angeles Diaz Jimenez
Assistant State Auditor, Office of the Washington State Auditor
(509) 329-3702| www.sao.wa.gov
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