From:	Steve Austin
To:	Ruud, Andy (SAO)
Cc:	Jones, Travis (SAO); Brillantes, Heide (SAO)
Subject:	RE: Meeting Request
Date:	Monday, November 8, 2021 4:27:25 PM
Attachments:	image001.png image002.png

External Email

Sounds good – thanks!

From: Ruud, Andy (SAO) <andy.ruud@sao.wa.gov>
Sent: Monday, November 8, 2021 4:01 PM
To: Steve Austin <saustin@clarkston-wa.com>
Cc: Jones, Travis (SAO) <jonest@sao.wa.gov>; Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Subject: RE: Meeting Request

Hi Steve,

That works for me. I just sent an invitation for 1:30 pm tomorrow afternoon. If you end up needing to start the meeting early, just send me an email when you are ready.

Thank you,

Andy Ruud
Assistant State Auditor
Office of the Washington State Auditor
www.sao.wa.gov

From: Steve Austin <saustin@clarkston-wa.com>
Sent: Monday, November 8, 2021 3:54 PM
To: Ruud, Andy (SAO) <andy.ruud@sao.wa.gov>
Cc: Jones, Travis (SAO) <jonest@sao.wa.gov>; Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Subject: RE: Meeting Request

External Email

Andy –

Looking at my schedule, I think I can fit you in around 1:30pm on Tuesday (plus or minus 15min) – so we can try for around then if that works for you.

Steve

From: Ruud, Andy (SAO) <andy.ruud@sao.wa.gov>
Sent: Monday, November 8, 2021 9:28 AM
To: Steve Austin <saustin@clarkston-wa.com>
Cc: Jones, Travis (SAO) <jonest@sao.wa.gov>; Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Subject: Meeting Request

Hi Steve,

Would you be available for a TEAMS meeting this afternoon or tomorrow? I have a few questions

about the following topics regarding the Assistance to Firefighters Grant Single Audit that I would like to discuss:

- **Cash Management:** The flow of federal funds from receipt to disbursement
- **Procurement:** Policies and procedures for choosing vendors when using Federal Funds
- **Maintenance of Effort:** Budgetary requirements for AFG Grants

Please let me know your availability and I will send a TEAMS meeting invitation.

Thank you,

Andy Ruud
Assistant State Auditor
Office of the Washington State Auditor
www.sao.wa.gov