From:	Michelle Courtney
To:	Brillantes, Heide (SAO); Darren White
Cc:	Ruud, Andy (SAO); Jones, Travis (SAO); Steve Austin
Subject:	Re: City of Clarkston - AFG Grant
Date:	Thursday, March 3, 2022 2:37:05 PM
Attachments:	image001.png SF-425 delay letter.pdf

External Email

Hello Heide,

I've attached the document that confirms this functionality was not available in FEMA Go and that the requirement was deferred until FEMA Go system functionality had been successfully deployed. On 5/12/2021, I received an email from FEMA Go with instructions on how to complete the SF-425 and then on 7/2/2021 was given access to the form on FEMA Go and then completed these requirements in the month of July 2021 prior to the due date. The next required reporting was by January 31, 2022 and those have been completed as well.

Michelle Courtney
Administrative Assistant
Clarkston Fire Department
820 5th Street
Clarkston, WA 99403
509-758-8681

From: Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Sent: Thursday, March 3, 2022 10:41 AM
To: Michelle Courtney <mcourtney@clarkston-wa.com>; Darren White <firechief@clarkston-wa.com>
Cc: Ruud, Andy (SAO) <andy.ruud@sao.wa.gov>; Jones, Travis (SAO) <jonest@sao.wa.gov>; Steve Austin <saustin@clarkston-wa.com>
Subject: City of Clarkston - AFG Grant

Hello Michelle,

Per FEMA's Notice of Funding Opportunity, recipients are required to submit a Federal Financial Report (SF-425) on a semi-annual basis for each award, no later than January 30th and July 30th.

From Peter's response (see SF-425 attachment), it appears all recipients were required to submit SF-425s for each grant awarded even though FEMA GO was not available.

Since the City expended funds from three separate AFG awards, a total of six SF-425s would be due in fiscal year 2020. Did someone at the City submit the six reports? If not, was the City required to submit these reports? It is not clear in the email if the City was exempt from meeting this requirement.

Thank you for your time and I look forward to your response.

Sincerely,

Heide Brillantes
Assistant State Auditor, Office of the Washington State Auditor
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www.sao.wa.gov
Pronouns: She, Her, Hers
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