From:	McGregor, Caitlyn (SAO)
To:	Chris Seubert; Brian Shinn; Monika Lawrence (mayor@clarkston-wa.com); Skate Pierce; "lorirlosethasotin@gmail.com"
Cc:	Woodbury, Brady (DOHi); Brillantes, Heide (SAO)
Subject:	Notice of Entrance Conference - SAO
Date:	Thursday, December 16, 2021 9:57:26 AM
Attachments:	ACHD Entrance Conference.pdf image001.png

Dear Board Members:

We recently held an entrance conference on Wednesday, December 15, 2021. The attached document was discussed in detail with those in attendance, which included the Administrator and one member of the Board.

Part of the purpose of the conference is to ensure members of the governing body are aware of the audit process and have an opportunity to discuss any areas of concern. Since you were not able to attend the conference, we would like you to know that we always welcome any opportunity to discuss the audit with you.

At the conclusion of our audit, we will invite you to attend our exit conference where we will share the results of the audit. This is another opportunity for you to hear directly from us what we found and to ask any questions you may have about the audit process or results.

We look forward to working with you and your staff. If you have any questions, feel free to contact me by email at Caitlyn.McGregor@sa.wa.gov.

Sincerely,

Caitlyn McGregor

Audit Lead

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