From: Michelle Courtney
To: Ruud, Andy (SAO)
Cc: Darren White
Subject: RE: SAO: AFG Second Meeting Summary
Date: Friday, October 29, 2021 4:47:28 PM
Attachments: image001.png
Asset Inventory 2021.xlsx
EMW-2018-FO-01923 - Amendment - 2 (1).pdf
EMW-2019-FG-01017 - Amendment - 1.pdf
EMW-2020-FG-00798 - Amendment - 1 (1).pdf
Info about NPP contract.pdf
LNCurtis-SCBA-Contract-Overview-1920-V1.pdf
SCBA safety check.pdf
SCBA Warranty.pdf

External Email

Hi Andy,

I think the attachments cover the below requests. The pink slips I will have to get from Rachel at City Hall after I get back next week.

Have a great weekend!

Michelle

From: Ruud, Andy (SAO) [mailto:andy.ruud@sao.wa.gov]
Sent: Thursday, October 28, 2021 2:32 PM
To: Darren White; Michelle Courtney
Cc: Jones, Travis (SAO); Steve Austin; Brillantes, Heide (SAO)
Subject: SAO: AFG Second Meeting Summary

Hi Darren and Michelle,

Thank you for taking the time to meet with me today.

Here is a summary of the items requested in our meeting today:

Equipment

- Fixed Asset Records for the two G1 4500 SCBA MSA Custom units purchased for $5,959 each
- 2020 Record of Inventory Taken
- Master Inventory List
- Records provided by LN Curtis for Safety Check
- Original warranty covering these two units

Procurement

- We have the NASPO contract for the Motorola purchase. Is there another contract covering your purchases from LN Curtis?

Performance Reports

- Documentation of Amendment for Performance Reports

Please let me know if you have any questions.

Thank you,

Andy Ruud
Assistant State Auditor
Office of the Washington State Auditor
www.sao.wa.gov