From:	Jones, Travis (SAO)
To:	"Darren White"
Cc:	"mcourtney@clarkston-wa.com"; "Steve Austin"
Subject:	RE: Washington State Auditors Office - City of Clarkston FY2020 Single Audit: Assistance to Firefighters Grant ; Introduction Meeting and Document Request
Date:	Thursday, October 21, 2021 12:14:00 PM
Attachments:	image001.png

Hi Darren,

Unfortunately we are conducting this audit remotely and we won't be coming onsite. Is it possible to have those files scanned and sent to us? Also, for the meeting if I was to send a Microsoft Teams meeting invite would you able to attend it, or would a standard phone call be easier? Please let me know if you have any questions or concerns.

Thank you,

Travis Jones
Assistant State Auditor, Office of the Washington State Auditor
www.sao.wa.gov
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From: Darren White <firechief@clarkston-wa.com>
Sent: Thursday, October 21, 2021 11:57 AM
To: Jones, Travis (SAO) <jonest@sao.wa.gov>
Cc: Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>; Steve Austin <saustin@clarkston-wa.com>; Michelle Courtney <mcourtney@clarkston-wa.com>
Subject: RE: Washington State Auditors Office - City of Clarkston FY2020 Single Audit: Assistance to Firefighters Grant ; Introduction Meeting and Document Request

External Email

Hi Travis,

We have gathered all the information requested and will be available tomorrow at 1pm to meet with you.

If you need anything else prior to your arrival, please feel free to give me a call.

Thank you.

Darren White
Fire Chief/EMS Director
City of Clarkston Fire Department
820 5th Street
Clarkston, WA 99403
509-758-8681
firechief@clarkston-wa.com

From: Jones, Travis (SAO) [mailto:jonest@sao.wa.gov]
Sent: Wednesday, October 20, 2021 4:31 PM
To: Darren White
Cc: Brillantes, Heide (SAO); Steve Austin; Michelle Courtney
Subject: Washington State Auditors Office - City of Clarkston FY2020 Single Audit: Assistance to Firefighters Grant ; Introduction Meeting and Document Request

Hello Chief White,

My name is Travis Jones and I am with the Washington State Auditors office. For Fiscal Year 2020 it has been determined that we will be performing a federal program audit review of the city's "Assistance to Firefighters grant". Are you available for a brief introduction meeting at 1:00 P.M. on Friday October 22? This meeting should take approximately 20-30 minutes where I will be going over the audit process.

Can we please also have the following documents for all three grant awards that were expended in FY2020 (FEMA_EMW-2018-FO-01923, FMA_EMW-2020-FG-00798, FEMA_EMW-2019-FG-01017):

- Summary Award Memo
- Agreement Articles
- Obligating Document
- Notice of Funding Opportunity (NOFO)
- All submitted Reimbursement Requests in FY2020

Please let me know if you have any questions or concerns.

Thank you,

Travis Jones
Assistant State Auditor, Office of the Washington State Auditor
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