From:	Ruud, Andy (SAO)
To:	Steve Austin
Cc:	Jones, Travis (SAO); Brillantes, Heide (SAO)
Subject:	RE: Meeting Request
Date:	Monday, November 8, 2021 9:56:36 AM
Attachments:	image002.png image003.png

Hi Steve,
I anticipate the meeting taking about 30 minutes. I am available anytime tomorrow afternoon, so just let me know what time, if any, works best for you.
Thank you,

Andy Ruud
Assistant State Auditor
Office of the Washington State Auditor
www.sao.wa.gov

From: Steve Austin <saustin@clarkston-wa.com>
Sent: Monday, November 8, 2021 9:51 AM
To: Ruud, Andy (SAO) <andy.ruud@sao.wa.gov>
Cc: Jones, Travis (SAO) <jonest@sao.wa.gov>; Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Subject: RE: Meeting Request

External Email

Andy –
I will not be available to meet today. I was out of the office on Friday, and I have City Council tonight, so I am playing catch up to get ready. I may have some time tomorrow afternoon to meet. I will not be available tomorrow morning.
How long do you anticipate this meeting to take? I can try to figure out a time tomorrow afternoon to get a meeting in.
Thanks,
Steve

From: Ruud, Andy (SAO) <andy.ruud@sao.wa.gov>
Sent: Monday, November 8, 2021 9:28 AM
To: Steve Austin <saustin@clarkston-wa.com>
Cc: Jones, Travis (SAO) <jonest@sao.wa.gov>; Brillantes, Heide (SAO) <brillantesh@sao.wa.gov>
Subject: Meeting Request
Hi Steve,
Would you be available for a TEAMS meeting this afternoon or tomorrow? I have a few questions about the following topics regarding the Assistance to Firefighters Grant Single Audit that I would like to discuss:

- **Cash Management:** The flow of federal funds from receipt to disbursement
- **Procurement:** Policies and procedures for choosing vendors when using Federal Funds
- **Maintenance of Effort:** Budgetary requirements for AFG Grants

Please let me know your availability and I will send a TEAMS meeting invitation.
Thank you,

Andy Ruud
Assistant State Auditor
Office of the Washington State Auditor
www.sao.wa.gov