From: Jones, Travis (SAO)
To: "Steve Austin"
Subject: RE: Teams Meeting - Audit Timeline
Date: Monday, September 13, 2021 1:18:00 PM
Attachments: image001.png

Hi Steve,
I received a response back, are you available for a meeting at 1:45?
Thank you,

Travis Jones
Assistant State Auditor, Office of the Washington State Auditor
www.sao.wa.gov
We're on social! Follow us on Facebook, Twitter and LinkedIn.

From: Steve Austin <saustin@clarkston-wa.com>
Sent: Monday, September 13, 2021 12:25 PM
To: Jones, Travis (SAO) <jonest@sao.wa.gov>
Subject: RE: Teams Meeting - Audit Timeline

External Email

I can probably work that in – sorry it took so long to respond.
Steve

From: Jones, Travis (SAO) <jonest@sao.wa.gov>
Sent: Monday, September 13, 2021 11:48 AM
To: Steve Austin <saustin@clarkston-wa.com>
Subject: RE: Teams Meeting - Audit Timeline
Hi Steve,
Would 12:30 work for you?
Thank you,

Travis Jones
Assistant State Auditor, Office of the Washington State Auditor
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From: Steve Austin <saustin@clarkston-wa.com>
Sent: Monday, September 13, 2021 11:43 AM
To: Jones, Travis (SAO) <jonest@sao.wa.gov>
Subject: RE: Teams Meeting - Audit Timeline

External Email

Hello,
I think I will be unavailable from around 2:30-3:30pm. I have most of the rest of the day available right now.
I am actually down 3 employees right now, and only have 1 staff on besides myself for keeping City Hall open. It looks like we will be down 2 or 3 employees for the rest of this week and may be down

at least 2 for a couple of more weeks. I will know more later today.
One of the employees is possibly Covid related, and everyone here may have been exposed (including myself), and possibly need to quarantine. The employee is getting tested at noon, and I should have that info this afternoon. The only employee that may not have been exposed is at home with a possible broken ankle.
Let me know what works for you.
Steve

From: Jones, Travis (SAO) <jonest@sao.wa.gov>
Sent: Monday, September 13, 2021 10:47 AM
To: Steve Austin <saustin@clarkston-wa.com>
Subject: Teams Meeting - Audit Timeline
Good morning Steve,
Are you available for a brief Teams meeting today at 3:00 P.M.to discuss the audit timeline? It was brought to my attention by the mayor this morning that the city would be interested in delaying the audit? Please let me know if this time doesn't work for the meeting as I am open all day today.
Thank you,

Travis Jones
Assistant State Auditor, Office of the Washington State Auditor
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