From:	Jones, Travis (SAO)
To:	efisher@clarkston-wa.com
Cc:	Steve Austin; Brillantes, Heide (SAO)
Subject:	Washington State Auditors Office: Payroll Meeting
Date:	Friday, October 22, 2021 10:16:00 AM
Attachments:	image001.png

Good morning Erica,

Are you available for a meeting today at 3:00 to go over some questions we had regarding the city's payroll process including leave accrual tracking? This meeting should take approximately 30-45 minutes. Please let me know if that time doesn't work and if you have any questions or concerns.

Thank you,

Travis Jones

Assistant State Auditor, Office of the Washington State Auditor

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