



# Office of the Washington State Auditor

Pat McCarthy

## Exit Conference: Columbia County

The Office of the Washington State Auditor's vision is increased trust in government. Our mission is to provide citizens with independence and transparent examinations of how state and local governments use public funds, and develop strategies that make government more efficient and effective.

The purpose of this meeting is to share the results of your audit and our draft reporting. We value and appreciate your participation.

### Audit Reports

We will publish the following reports:

- Accountability audit for January 1, 2017 through December 31, 2017 - see draft report.
- Financial statement and federal grant compliance audit for January 1, 2017 through December 31, 2017 - see draft report.

### Recommendations not included in the Audit Reports

#### Management Letters

Management letters communicate control deficiencies, non-compliance or abuse with a less-than-material effect on the financial statements or other items significant to our audit objectives. Management letters are referenced, but not included, in the audit report. We noted certain matters that we are communicating in a letter to management related to payroll documentation and financial statement preparation.

#### Exit Items

We have provided exit recommendations for management's consideration. Exit items address control deficiencies or non-compliance with laws or regulation that have an insignificant or immaterial effect on the entity, or errors with an immaterial effect on the financial statements. Exit items are not referenced in the audit report.

### Status of Prior Management Letter items

Brief Description	Resolved	Unresolved
Sole Source Procurement for Blue Mountain Counseling Contract		X

### Communications required by audit standards

In relation to our financial statement audit report, we would like to bring to your attention:

- There were no uncorrected misstatements in the audited financial statements.

### Finalizing Your Audit

#### Report Publication

Audit reports are published on our website and distributed via e-mail in an electronic .pdf file. We also offer a subscription service that allows you to be notified by email when audit reports are released or posted to our website. You can sign up for this convenient service at: <https://portal.sao.wa.gov/saoportal/Login.aspx>

### **Management Representation Letter**

We have included a copy of representations requested of and received from management.

### **Audit Cost**

At the entrance conference, we estimated the cost of the audit to be \$26,980 plus travel expenses. The estimated cost of the audit changed due to additional hours needed to address issues identified during the audit. In the budget amendment letter, we estimated the cost of the audit to be \$30,020 plus travel expenses and actual audit costs will approximate that amount.

### **Your Next Scheduled Audit**

Your next audit is scheduled to be conducted in July 2019 and will cover the following general areas:

- Accountability for Public Resources
- Financial Statement
- Federal Programs

The estimated cost for the next audit based on current rates is \$31,600 plus travel expenses (please note that the hourly rate will increase from \$95 an hour to \$100 an hour in 2019). This preliminary estimate is provided as a budgeting tool and not a guarantee of final cost.

### **Working Together to Improve Government**

#### **Audit Survey**

When your report is released you will receive an audit survey from us. We value your opinions on our audit services and hope you provide feedback.

#### **Local Government Support Team**

This team provides support services to local governments through technical assistance, comparative statistics, training, and tools to help prevent and detect a loss of public funds. Our website and client portal offers many resources, including a client Help Desk that answers auditing and accounting questions. Additionally this team assists with the online filing of your financial statements.

#### **Performance Center**

The Performance Center is a resource for local governments that need to solve problems, reduce costs, and improve the value of their services to citizens. The Center offers training and tools to help local governments improve performance and effectiveness.

## **Questions?**

Please contact us with any questions about information in this document or related audit reports.

**Kelly Collins, CPA, Director of Local Audit, (360) 902-0091, [Kelly.Collins@sao.wa.gov](mailto:Kelly.Collins@sao.wa.gov)**

**Tina Watkins, CPA, Assistant Director of Local Audit, (360) 260-6408 Ext. 106 [Tina.Watkins@sao.wa.gov](mailto:Tina.Watkins@sao.wa.gov)**

**Ginny Waltman, Audit Manager, (509) 734-7104, [Ginny.Waltman@sao.wa.gov](mailto:Ginny.Waltman@sao.wa.gov)**

**Debbie O’Leary, Assistant Audit Manager, (509) 734-7104, [Deborah.Oleary@sao.wa.gov](mailto:Deborah.Oleary@sao.wa.gov)**

**Megan Regin, Audit Lead, (509) 527-4175, [Megan.Regin@sao.wa.gov](mailto:Megan.Regin@sao.wa.gov)**