From:	Leider, Mary (SAO)
To:	Eric Hood (ericfence@yahoo.com)
Bcc:	Waltman, Ginny (SAO); Rose, Al (SAO)
Subject:	SAO Response to PRR #5838 - City of Prescott #1023325
Date:	Wednesday, November 16, 2022 2:12:00 PM
Attachments:	image001.png

Dear Mr. Hood,

The Office of Washington State Auditor (SAO) has received your public disclosure request. Again, you have made this request to my individual email address directly. As a person who has made records requests from SAO in the past, you are aware that there are three ways to file a public records request with SAO. The electronic portal and the specific public disclosure request email address have been established by SAO to effectively and efficiently receive and process public disclosure requests. In the future, if you are to make public records requests, these are the three methods to submit a request.

Submit an online public records request form at Submit Public Records Request (wa.gov)

Email your request to PublicRecords@sao.wa.gov.

Mail your request to SAO:

Attn: Public Records Officer
State Auditor's Office
PO Box 40031
Olympia, WA 98504-0031

If you do not utilize these methods, SAO cannot guarantee that your requests will be processed in a timely fashion. Please assist SAO in the fulfilling of your requests. You may review WAC 48-13-020 for further information.

Your public records request was sent in via email, as follows:

> ***Regarding SAO Accountability report of Prescott # 1023325, dated 03/28/2019, please produce all communications, including attachments, between SAO and Prescott dated 02/02/19 to 09/30/2019.***

Please be aware that in the course of an audit, many records are reviewed. Also, during the course of the audit, communications of a temporary and transitory nature, are exchanged with the audited entity. At the end of the audit, only those records relevant to the audit findings are preserved. Any other documents reviewed are destroyed in accordance with retention and destruction procedures. In addition, the links contained in any email are just that links. The Office of the State Auditor utilizes secure file transfer technology to protect confidential data. The use of these kind of secure file technologies are required by the Office of the Chief Information Officer, Washington State Standard Number 141.10 Secure link file transfer technology deletes links and any data in those links within two weeks of transmission. Any link and any data associated with that link was deleted before you ever made your public disclosure request and the data no longer exists in that format. As such, a great

deal of the items you wish to review (what information was transmitted back and forth), were temporary and transitory and did not need to be preserved as a record.

In response, we will search our records and provide you with any responsive records by December 27, 2022. If we are unable to meet that date, we will contact you and let you know when to expect the work will be completed. Please let us know if you have any questions, concerns or issues regarding this request.

Sincerely,

Mary Leider, CPRO
Public Records Officer, Office of the Washington State Auditor
(564) 999-0919 | www.sao.wa.gov