From:	Ellis, Matt
To:	Waltman, Ginny (SAO)
Cc:	Hill, Amy
Subject:	RE: follow up on phone call
Date:	Monday, October 31, 2022 12:16:15 PM
Attachments:	image001.png

External Email

Hi Ginny,

We recently became aware of some concerning activities taking place within our high school ASB accounting. These activities include, but are not limited to – postdating/backdating purchase orders, attempts to write checks to reimburse students for purchases made on behalf of ASB clubs, mishandling of cash (including not securing or depositing it), and the forgery of an administrative signature on at least one purchase order. We do not know if this is the extent of what has occurred, or if it goes deeper than what has previously been stated. Please provide some direction on how we self-report and if the SAO can begin an immediate audit of the following issues. Please feel free to give me a call on my cell if you have any questions - 509-303-0892.

Thanks,

Matt Ellis

From: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Sent: Monday, October 31, 2022 10:23 AM
To: Ellis, Matt <Matt.Ellis@prosserschools.org>
Subject: follow up on phone call

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Hi Mr. Ellis,

We received your phone message last week and this morning. I am following up on your message. How can we assist you? Thank you.

Ginny

Ginny Waltman, Audit Manager Team Tri-Cities
Program Manager, Conservation Districts and Library Districts
Office of the Washington State Auditor
Ginny.Waltman@sao.wa.gov