From: O"Leary, Deborah (SAO)
To: Sullivan, Stephanie (SAO); Waltman, Ginny (SAO)
Subject: RE: follow up on phone call
Date: Monday, October 31, 2022 3:13:25 PM
Attachments: image001.png

Hi Stephanie,

I think that sounds like a good plan. This is not the same person as the other reported loss, so I think closing the other one out is fine.

Debbie

From: Sullivan, Stephanie (SAO) <sullivans@sao.wa.gov>
Sent: Monday, October 31, 2022 3:10 PM
To: O'Leary, Deborah (SAO) <olearyd@sao.wa.gov>; Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Subject: RE: follow up on phone call

Hi Debbie,
Thanks for the additional information!
My thought would be that we start with a review of the records that the District has already looked at and identified as unusual activity to see what you think it looks like bad controls vs is it indicating fraud. So in the database I can triage the case to be include a review of the concern in the next audit. Does that work for you & Ginny?

Also, by chance did you see the other reported loss F-22-424 Fraud case that I think a citizen reported. I just want to confirm this isn't the subject for the new case? If not, then I was thinking of just closing this case from the fraud side since hiring decisions are outside of our authority. Would you and Ginny agree with this approach?

Thanks, Stephanie

From: O'Leary, Deborah (SAO) <olearyd@sao.wa.gov>
Sent: Monday, October 31, 2022 2:55 PM
To: Sullivan, Stephanie (SAO) <sullivans@sao.wa.gov>
Cc: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Subject: FW: follow up on phone call

Hi Stephanie –

I just spoke to Mr. Ellis regarding his email below and filled out a loss report for him. He really did not know a dollar amount, but would like us to review this sooner than our scheduled audit, which would be this winter when we start our school audits.

Debbie

From: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Sent: Monday, October 31, 2022 12:20 PM
To: Ellis, Matt <Matt.Ellis@prosserschools.org>
Cc: Hill, Amy <amy.hill@prosserschools.org>; O'Leary, Deborah (SAO) <olearyd@sao.wa.gov>
Subject: RE: follow up on phone call

Hi Mr. Ellis,

Thank you for reaching out to us to express your concerns. We appreciate you contacting us. I have included Debbie O'Leary in on this email. She is our Team's Lead Fraud Investigator. I will have her contact you to discuss this item over the phone or in a TEAMS meeting. She can provide you with guidance and direction that the District can take and what we might need to do in reviewing this area pending the District's approach.

Ginny

From: Ellis, Matt <Matt.Ellis@prosserschools.org>
Sent: Monday, October 31, 2022 12:16 PM
To: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Cc: Hill, Amy <amy.hill@prosserschools.org>
Subject: RE: follow up on phone call

External Email

Hi Ginny,

We recently became aware of some concerning activities taking place within our high school ASB accounting. These activities include, but are not limited to – postdating/backdating purchase orders, attempts to write checks to reimburse students for purchases made on behalf of ASB clubs, mishandling of cash (including not securing or depositing it), and the forgery of an administrative signature on at least one purchase order. We do not know if this is the extent of what has occurred, or if it goes deeper than what has previously been stated. Please provide some direction on how we self-report and if the SAO can begin an immediate audit of the following issues. Please feel free to give me a call on my cell if you have any questions - 509-303-0892.

Thanks,

Matt Ellis

From: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Sent: Monday, October 31, 2022 10:23 AM
To: Ellis, Matt <Matt.Ellis@prosserschools.org>

Subject: follow up on phone call

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Hi Mr. Ellis,

We received your phone message last week and this morning. I am following up on your message. How can we assist you? Thank you.

Ginny

Ginny Waltman, Audit Manager Team Tri-Cities
Program Manager, Conservation Districts and Library Districts
Office of the Washington State Auditor
Ginny.Waltman@sao.wa.gov