From:	Waltman, Ginny (SAO)
To:	Ellis, Matt
Cc:	Hill, Amy; O"Leary, Deborah (SAO)
Subject:	RE: follow up on phone call
Date:	Monday, October 31, 2022 12:19:00 PM
Attachments:	image001.png

Hi Mr. Ellis,

Thank you for reaching out to us to express your concerns. We appreciate you contacting us. I have included Debbie O'Leary in on this email. She is our Team's Lead Fraud Investigator. I will have her contact you to discuss this item over the phone or in a TEAMS meeting. She can provide you with guidance and direction that the District can take and what we might need to do in reviewing this area pending the District's approach.

Ginny

From: Ellis, Matt <Matt.Ellis@prosserschools.org>
Sent: Monday, October 31, 2022 12:16 PM
To: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Cc: Hill, Amy <amy.hill@prosserschools.org>
Subject: RE: follow up on phone call

External Email

Hi Ginny,

We recently became aware of some concerning activities taking place within our high school ASB accounting. These activities include, but are not limited to – postdating/backdating purchase orders, attempts to write checks to reimburse students for purchases made on behalf of ASB clubs, mishandling of cash (including not securing or depositing it), and the forgery of an administrative signature on at least one purchase order. We do not know if this is the extent of what has occurred, or if it goes deeper than what has previously been stated. Please provide some direction on how we self-report and if the SAO can begin an immediate audit of the following issues. Please feel free to give me a call on my cell if you have any questions - 509-303-0892.

Thanks,

Matt Ellis

From: Waltman, Ginny (SAO) <waltmang@sao.wa.gov>
Sent: Monday, October 31, 2022 10:23 AM
To: Ellis, Matt <Matt.Ellis@prosserschools.org>
Subject: follow up on phone call

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Hi Mr. Ellis,

We received your phone message last week and this morning. I am following up on your message. How can we assist you? Thank you.

Ginny

Ginny Waltman, Audit Manager Team Tri-Cities
Program Manager, Conservation Districts and Library Districts
Office of the Washington State Auditor
Ginny.Waltman@sao.wa.gov