

From: [James Buchal](#)
To: [Leider, Mary \(SAO\)](#)
Subject: RE: SAO Response to PRR #5972 - SAO Audit Policy Manual
Date: Wednesday, February 22, 2023 4:35:14 PM
Attachments: [image001.png](#)

External Email

Dear Ms. Leider,

Looking over the index, the ones I'd actually read are: 1310, 2130, 2140, 2220, 2310, 2330, 3110, 3150, 3160, 3320, 3420 & 3430. I'd be happy with just those, but if it's easier to just send the whole manual, that works too.

Thanks,

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From: Leider, Mary (SAO) <leiderm@sao.wa.gov>
Sent: Wednesday, February 22, 2023 3:27 PM
To: James Buchal <jbuchal@mbllp.com>
Subject: SAO Response to PRR #5972 - SAO Audit Policy Manual

Dear Mr. Buchal,

The Office of the Washington State Auditor has received your public records request sent in via our website, as follows:

A copy of the Audit Policy Manual (if it is not in electronic form and easily transferrable, I might be able to pick relevant individual policy chapters out of an index; if it is already on the website, like Policy 2120 is, I couldn't find it).

In response, our Audit Policy Manual is in electronic format, but not available on our website. We have attached a document that lists all the policy sections available. Please review this list, then let us know if you would like all sections of the manual or just individual sections of the manual. Once we hear back from you, we will then

provide you a date we can provide the responsive records. Please let us know if you have any questions, concerns or issues regarding this request.

Sincerely,



Mary Leider, CPRO

Public Records Officer, [Office of the Washington State Auditor](https://www.sao.wa.gov)
(564) 999-0919 | www.sao.wa.gov