

**From:** [Leider, Mary \(SAO\)](#)  
**To:** [McMahan, James \(WASPC\)](#)  
**Bcc:** [Huynh, Michael \(SAO\)](#)  
**Subject:** SAO Response to PRR #5920 - NCWSIU, SWIIRT, KCIRT  
**Date:** Wednesday, October 5, 2022 3:59:00 PM  
**Attachments:** [image001.png](#)

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(5 Day Letter – due 10/6)

Dear Mr. McMahan,

The Office of the Washington State Auditor has received your public records request sent in via email, as follows:

***Could you please provide me with the following:***

- 1. A copy of the proofs/standards that the SAO provided to the North Central Washington Special Investigations Unit (NCWSIU) at/around the entrance interview;***
- 2. A copy of the proofs/standards that the SAO reached agreement with the NCWSIU during the course of the audit;***
- 3. A copy of the proofs/standards that the SAO provided to the Southwest Washington Independent Investigative Response Team (SWIIRT) at/around their entrance interview;***
  - a. If there have been any modifications to this after it was initially provided to the SWIIRT, the most recent version of the modified list***
- 4. A copy of the proofs/standards that the SAO provided to the Kitsap Critical Incident Response Team (KCIRT) at/around their entrance interview;***
  - a. If there have been any modifications to this after it was initially provided to the KCIRT, the most recent version of the modified list***
- 5. A copy of the communication(s) the SAO used to request the complete investigative file from the KCIRT;***
- 6. A copy of the communication(s) the SAO used to request the complete investigative file from the NCWSIU; and***
- 7. A copy of the communication(s) the SAO used to request the complete investigative file from the SWIIRT.***

***Additionally, I'm interested in learning which specific provisions of the RCW and/or WAC (and/or CJTC Best Practices Document) correspond to the "Requirements" listed in "Appendix B" in the KCIRT audit reports. I believe I saw a similar/identical version of that appendix in the draft NCWSIU reports yesterday. If you all have a crosswalk that cites where each of those requirements come from, I'd sure appreciate not having to re-create that wheel. If you don't have that information, please let me know and I'll get to work building it myself.***

In response, we will be providing the responsive records in installments, with the first installment ready not later than November 15, 2022. Then the final installment no later than January 10, 2023. If we are unable to meet these dates, we will contact you and let you know when to expect the work will be completed. Please let us know if you have any questions, concerns or issues regarding this request.

Sincerely,



**Mary Leider, CPRO**

Public Records Officer, [Office of the Washington State Auditor](https://www.sao.wa.gov)  
(564) 999-0919 | [www.sao.wa.gov](https://www.sao.wa.gov)